



RAIUL SGA EXECUTIVE BOARD MEETING AGENDA

Thursday 03rd October 2019

Time: 7:00pm

Location: Board Room, ASA Briggs, Kensington Campus

Present: Nicholas Guillermo Ceja (NGC), Samantha Ferreira (SF), Maddi Jones (MJ), Devon Roberts (DR), Leah Wood (LW).

1. Approval of the Minutes – Thursday 26th September 2019

1.1 Minutes for last week's meeting haven't been sent, therefore they will be approved at the meeting held on October 10, 2019.

1. Apologies for Absence - Chiara Di Venosa (CDV), Tegan Wood (TW), Carl David Wallin Heden (CDWH).

2. Executive Vice President for Academics – Academic Board

2.1 CDWH sent notes from the Academic Board

2.2 Academic Board (AB) is making some changes in the Italian campuses, where student will be able to take courses there, similar to the AIFS program.

2.3 AB states that Richmond is getting updated.

2.4 AB shows that the Business school will be having two more undergraduate courses, and that they will increase the number of study-abroad students coming into the University. A new course in Korean

2.5 Chairs have apparently been stolen from the 24/7 Library section in Richmond.

3. Winter Ball – Launch

3.1 DR has designed invitations for the Winter Ball.

3.2 MJ wants to start selling the Winter Ball tickets at £20. Tickets will go on sale by the beginning of the next week and will be kept at £20 for just a few days, then rising to £25.

3.3 LW proposes that dietary requirements be added to the registration process, in order to account for any allergies or intolerances.

3.4 Embargo asked MJ to advertise an event for the 16th October where Richmond students would get a free drink on entry. SGA is sceptical because it's during midterm week. LW proposes that we advertise events on other Wednesdays

3.5 SGA agrees that the Halloween Party will be held at Embargo on October 31.

3.6 MJ and DR discuss when the Events team meetings will be.

4. Plan for the Year – 2nd Stage

4.1 MJ and DR will be speaking to the Student Affairs Co-ordinator to ensure that their proposals are correct.

5. Treasure – Monthly Report (September)

5.1 SF reports that SGA earned a total of £2,720 from Start of Term sales. Season Passes made a total of £500.

5.2 SF requested that Events Co-ordinators send her all invoices from Winter Ball and budget projections.

6. University Board – Topics to discuss

6.1 NGC informs SGA on the main points covered during the University Board (UB) meeting.

6.2 NGC informs SGA that one of the main points covered was Estates and Facilities, specifically issues regarding the floods in both rooms and classrooms.

6.3 NGC presents the budget update from the UB.

7. Matters Arising

7.1 MJ will be attending two monthly meetings of DR's events team in Richmond. This is to ensure that there is constant communications between the two campuses.

8. AOB

8.1 LW asks if there's any way a soundproofing system could be installed into Asa Briggs, as outside noises can be heard clearly during class times.

8.2 LW asks if more space could be allocated for a smoking area, as non-smokers often find themselves in those areas non-willingly. LW suggests that the shed in the Kensington campus can be used. SF proposes this could be added to the University Clean-Up event that SGA is planning.

9. Thank You's

10. Date of Next Meeting: Thursday 10th October 2019 (Richmond)