



RAIUL SGA EXECUTIVE BOARD MEETING AGENDA

Thursday 5th December 2019

Time: 6:30pm

Location: Board Room, ASA Briggs, Kensington Campus

Present: Nicholas Guillermo Ceja (NGC), Maddi Jones (MJ), Leah Wood (LW), Samantha Ferreira (SF), Devon Roberts (DR), Chiara Di Venosa (CDV), Carl David Wallin Héden (CDWH)

1. Minutes

1.1 Minutes from last meeting have been approved and will be uploaded to the SGA website.

2. Apologies for Absence – Tegan Wood (TW)

3. Matters Arising

3.1 Representative for the Post-graduate society attends the meeting and gives SGA updates on starting the Postgraduate Society. They are planning to host events starting from next semester.

3.2 Senators aren't able to get a full list of students due to GDPR. SGA discusses possible solutions for senators to be able to reach out to more people.

4. Student Senate Report (CD)

4.1 Overall there was a good turnout at the Senator meeting held on 11th November. Only one senator couldn't make it.

4.2 Communications students are required to write a dissertation but have no Research Methods class. CDWH brought this up to the Academic Board and the matter has been added

to the Action Plan. According to the Academic Board, every major will have a Research Methods class if a dissertation is required to graduate.

4.3 A January election is to be held, as a few senators are leaving and graduating. CDWH suggests sending a survey out during the election period to students in order to get feedback on the new Student Senate structure.

4.4 There has been numerous complaints about lower division classes in certain majors. These concerns have been brought up to the relative head of department. CDWH will in the make a separate report with all feedback and send it to the respective head of programmes after the next Senate meeting.

5. Student Experience Committee (NGC; MJ)

5.1 NGC and MJ attended the Student Experience Committee meeting, which is responsible for monitoring student satisfaction at the university.

5.2 Looking at the specifics, student satisfaction with SGA fell between Fall 2018 and Spring 2018.

5.3 Another figure to take notice is the fact that students tend to not feel safe on campus.

6. Student Forum (LW)

6.1 LW held a student forum in Kensington on Monday, 2nd December. There wasn't much of attendance from students at the Student Forum, however there were quite a lot of Faculty members present.

6.2 A transfer student brought up her issues with the transfer credit system at Richmond. Registry services was present to answer all questions regarding the system.

6.3 LW asked about the project to make the Kensington library 24/7 next semester. Facilities is looking into putting shutters in the downstairs floor of the library as a temporary solution.

7. Survey (NGC)

7.1 Points to be added in the survey:

- 7.1.1 Are students happy with the new Senate Structure? Suggestions.
- 7.1.2 Do students feel safe on campus?
- 7.1.3 University resource knowledge – i.e. if you have an academic issue, do you know who to go to?
- 7.1.4 What are areas that Richmond and Kensington do well vs. areas that need improvement?
- 7.1.5 Winter Ball feedback

8. Budget (SF)

8.1 Report

- 8.1.1 SF presents the semester budget for SGA.
- 8.1.2 Winter Ball was £100 over budget.

8.2 Reallocate

- 8.2.1 SGA agrees that a detailed plan regarding the budget should be drafted during the break, in order to make a sensible expenditure plan for the Spring.

9 Spring 2020

9.1 Events

- 9.1.1 SGA looks for the best date to hold a Garden Party next Spring semester. Date has not been decided yet as there isn't a full calendar of events.
- 9.1.2 CDWH wants to hold an Academic networking event in Spring and invite alumni.
- 9.1.3 Other events being held next semester are Start of Term,
- 9.1.4 An events calendar will be set up to hold all other events happening at Richmond in the Spring semester.

9.2 Goals

- 9.2.1 The biggest commitment for the coming semester will be the Campus Clean-up.

8 Board of Trustees Planning

8.1 NGC will attend the Board of Trustees meeting on Wednesday 11th December.

8.2 CDWH agrees to step in for the University Board meeting on Friday 13th December, as NGC has finals at that time.

9 AOB

10 Thank You's